

CONSOLIDATED TEXT
REGULATIONS OF THE ARTIST RESIDENCY PROGRAM OF TORUŃ CULTURAL
AGENCY

§ 1

OBJECTIVES

1. Artist Residency program invites professional non-Polish artists from all over the world to realize their artistic and cultural project in Toruń. The aim of the program is to create inspiring working conditions that would enable the implementation of exceptional works of art, design and literature. The program also aims to give artists the opportunity to gain new experiences and skills.
2. Estimated budget of the program amounts 10.000,00 PLN (ten thousand PLN) per year and in special cases can be modified by the decision of the Director of Toruń Cultural Agency.

§ 2

TYPES OF ELIGIBLE PROJECTS

1. The program supports cultural events involving citizens of Toruń in cultural activities and projects related to cultural education.
2. In order to be qualified for the Artist Residency program, the project should correspond to one of the abovementioned types of events.

§ 3

APPLICATION PROCEDURE

1. Applications are accepted until the 15th of December of the preceding year. In exceptional circumstances the Director of Toruń Cultural Agency may change the terms of submission and evaluation of applications.
2. Information about the open call for applications will be published on the Toruń Cultural Agency website.
3. Applications can be submitted only via online system on the website www.tak.torun.pl in the section "Artist Residency program". The application must include:
 - 1) CV,
 - 2) Portfolio,
 - 3) Link to the artist's website,
 - 4) Description of the artist's future project (max. 2000 words),
 - 5) References from two professional artists or critics,
 - 6) Motivation letter.

4. The applicants are allowed to submit attachments. Paper documents should be sent before the application deadline to the following address:

Toruń Cultural Agency
ul. Marii Konopnickiej 13/4
87-100 Toruń, Poland

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ELIGIBLE APPLICANTS

Applications can be submitted by:

- a) visual artists (painters, graphic artists, sculptors, performers and others),
- b) dancers,
- c) musicians,
- d) writers and poets,
- e) literary translators.

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SELECTION CRITERIA

Artists will be selected on the basis of submitted applications by the Director of Toruń Cultural Agency. The amount of awarded grants and selection of applications depend on the artistic quality of the projects. The Director of Toruń Cultural Agency has the right to appoint his expert advisory body.

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ASSESSMENT OF APPLICATIONS AND PROJECT IMPLEMENTATION PROCEDURE

1. Assessment of submitted applications takes place during the last two weeks of the preceding year.
2. Selection results will be published on the Toruń Cultural Agency website and communicated to the applicants via email.
3. The program is annual, and the duration of one period of residence is scheduled for a maximum of 2 weeks. Participants will be invited to participate in meetings with the citizens of Toruń, and each residency will be summarized by a public presentation of the project results.

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GENERAL CONDITIONS OF FINANCIAL SUPPORT

1. Toruń Cultural Agency provides:
 - 1) accommodation with breakfast and dinner,
 - 2) reimbursement of travel expenses up to a maximum amount of 500 PLN gross (five hundred PLN gross),
 - 3) basic technical support in creating the artwork within the frame of the Artistic Residencies programme;
 - 4) organization and promotion of meetings with the public, organization and promotion of the exhibition/show at the end of the project.

2. Financial support cannot include costs incurred before signing the Agreement. Financial support also cannot include materials and services that were not used in the project.
3. The selected artist and Toruń Cultural Agency will sign the Agreement specifying obligations of both parties and terms of the provision of the support. The applicant is required to provide his/her personal data necessary for the preparation of the Agreement within 14 calendar days from the date of the publication of selection results.
4. Every year the expenditures related to the Artist Residency project must be presented until the 20th of December.
5. Submission of the final report and public presentation of the project results constitute an integral part of the project.

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APPLICANT'S OBLIGATIONS

The applicant is required to:

- 1) cover transport (above 500 PLN gross), visa and insurance costs during his/her stay in Toruń,
- 2) cover the costs of materials to create a design,
- 3) cover the costs of creating non-standard promotional materials,
- 4) include the logo of Toruń Cultural Agency in promotion materials,
- 5) inform the participants of the event about the financial support received from Toruń Cultural Agency,
- 6) not to apply to the City of Toruń for financing the expenditures eligible for the financial support under these Regulations.

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CLOSING REMARKS

1. Submission of an application for Artist Residency program constitutes acceptance of these Regulations (Toruń Cultural Agency reserves a right to make changes thereof).
2. Any issues not covered by these Regulations will be settled by Toruń Cultural Agency.

p.o. Dyrektor
Toruńskiej Agencji Kulturalnej

Krystian Kubiczyk



